



<https://onionlakehealth.org/careers/mental-health-clinical-manager/>

## Mental Health Clinical Manager

### Description

The Mental Health Clinical Manager will lead the operational and clinical functions of the Healing & Wellness department, ensuring seamless service delivery through staff supervision, community partnership development, and the implementation of evidence-based, trauma-informed treatment plans. The Mental Health Clinical Manager will mentor a multidisciplinary team in diverse therapeutic modalities and maintain a limited caseload to ensure high-quality, culturally integrated care for families and individuals.

### Responsibilities

- Monitor and coordinate organizational functions such as front reception, intake, crisis on-call, and other designated programs.
- Problem solving community referrals, requests, needs and crisis driven situations.
- Staffing issues such as personal, co-worker conflict, and helping staff navigate situations.
- On-going communication with staff, and subordinates; in person, virtual, email, formal writing, and/or phone.
- Leading case review meetings, monthly supervisions, staff meetings, community events in collaboration with other departments.
- Planning events and programming.
- Collaboration with various Onion Lake department programs and partnering organizations.
- Attend community strategic planning meetings.
- Inter-Agency and HUB meetings.
- Review and approve weekly staff timesheets, ensuring accuracy and addressing discrepancies as required.
- Review and manage staff leave requests in accordance with organizational policies and procedures.
- Complete monthly on-call invoicing and ensure timely submission.
- Monitor budgets and expenditures to ensure responsible financial management.
- Prepare monthly program reports for the Board of Directors.
- Carry a clinical caseload, as operational demands permits.
- Provide crisis walk-in support and respond to urgent client needs.
- Monitor active cases and ensure appropriate follow up and documentation.
- Provide regular case management and clinical supervision to counselling, clinical, and cultural team members.
- Advocate for clients and support their access to appropriate services and resources.
- Provide individual, family and group therapy, as well as presentations to larger audiences when required.
- Facilitate healing circles, family case conferences and other culturally appropriate therapeutic interventions.
- Make referrals to community resources and specialized services based on client needs.

### Hiring organization

OLHBI

### Employment Type

Full-time

### Date posted

26/08/2026

## **Qualifications**

- Degree in social work, psychology, counselling, or a related field.
- 2–5+ years of clinical and leadership experience.
- Strong knowledge of therapeutic modalities.
- Experience in staff supervision.
- Proficiency in evidence-based practices, crisis intervention, and regulatory compliance.
- In-depth knowledge of mental health assessment, treatment planning, evidence-based therapies, and the Mental Health Act.
- Strong documentation skills, budgeting, and experience with database systems.
- Excellent interpersonal, written, and verbal communication skills.
- Ability to manage high-stress situations and patient crises.
- Knowledge of First Nations/Cree history, culture, traditions, values; First Nation organizations/communities' structure, procedures, and protocols.
- Strong knowledge and awareness of Indigenous culture and history, with particular emphasis on family violence, child welfare, the impacts of trauma, Indigenous youth engagement and community outreach.
- Knowledge of an Indigenous language(s) will be considered an asset.

## **Contacts**

### **DEADLINE DATE: September 15, 2026**

Only qualified applicants will be contacted for an interview.

Interested applicants, who meet the qualifications as listed above, must submit:

1. Cover letter
2. Current resume with dates specified
- Date Posted: August 25, 2026
3. LIST of three current references with phone numbers
4. Vulnerable Sector Check/Clear Criminal Record Check
5. Drivers Abstract

### **Attention to:**

Human Resources

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