



<https://onionlakehealth.org/careers/jordans-principle-coordinator-2/>

## Jordan's Principle Navigator

### Description

The purpose of the Jordan's Principle Navigator position is to help provide support and respond to children with complex needs and their families in partnership with other professionals and agencies. These services should ensure that children, young people and their families are enabled to experience a life that is as full and as normal as possible.

**Reports to: Jordan's Principle Coordinator/Community Health Manager**

### Responsibilities

- The Jordan's Principle Navigator provides coordination with the team and appropriate supports in the community.
- The Jordan's Principle Navigator will work in conjunction with the coordinator to verify eligibility of child prior to approving funds.
- The Jordan's Principle Navigator and Intake Worker will do home visits to determine clients' unmet needs.
- Document all encounters in the appropriate health record/chart.
- Attend Community Health and General Staff Meetings as requested
- To keep all client records in a secure and locked area.
- Spreadsheets and required documents will be meticulously maintained in each clients' file.

### Qualifications

- Knowledge of community resources and services.
- Knowledge of Jordan's Principle and First Nations culture.
- Comprehensive awareness of social disparities within the First Nations community.
- Motivated, self-starter, innovative, with a proven ability to work with a very high degree of attention to detail
- Strong communication skills; ability to multitask.
- Effectively interact with clients and stakeholders while maintaining a high level of professionalism, even in potentially challenging situations.
- Ability to speak Cree.

### Contacts

**DEADLINE DATE: September 12, 2024**

Only qualified applicants will be contacted for an interview.

Interested applicants, who meet the qualifications as listed above, must submit:

1. Cover letter
2. Current resume with dates specified
3. LIST of three current references with phone numbers
4. Vulnerable Sector Check/Clear Criminal Record Check
5. Drivers Abstract

**Hiring organization**

OLHBI

**Employment Type**

Full-time

**Attention to: Human Resources**

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